

# Recent Custom Solutions Projects

How J. J. Keller Custom Solutions has worked with its customers to create *their* custom solutions



## Steel Dynamics – Chemical Hazard Reference Guide

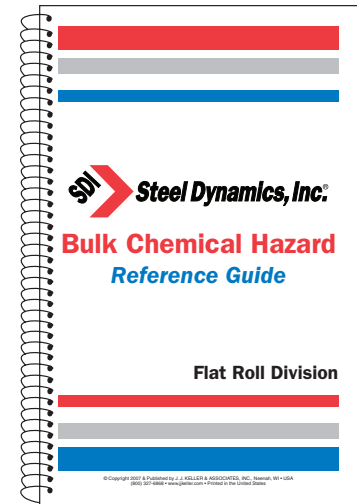
J. J. Keller Custom Solutions recently completed the development and printing of the *Bulk Chemical Hazard Reference Guide* for Steel Dynamics, Inc. (SDI), the nation's fifth largest producer of carbon steel. SDI provided Custom Solutions with a list of 46 bulk chemicals used in its flat roll facilities. They also provided corresponding health hazards, physical properties, and PPE requirements. Custom Solutions developed an attractive and user-friendly layout for the chemical hazard information and inserted the information for each chemical. Custom Solutions had 1,000 four-color copies of the publication printed.

### What is the customer saying about J. J. Keller Custom Solutions?

Here's what SDI had to say about the resulting publication and working with J. J. Keller Custom Solutions:

"Our employees really like how easy the handbook is to use... And they're definitely using it, because since distributing the *Bulk Chemical Hazard Reference Guide* last October, we've seen fewer accidents due to chemical mishandling. It's helped us improve our safety record and reduce costs. J. J. Keller's attention to our company's specific needs has been absolutely critical to the handbook's success."

*Brian Bolinger, CSP, Safety Coordinator, Steel Dynamics, Inc.*



## Custom New Employee Orientation Program

A customer recently requested the development of a custom orientation program for new hires. After identifying that many of the topics required were addressed by J. J. Keller stock materials, Custom Solutions helped the customer select the right materials as a base for its custom program. The program included J. J. Keller stock videos, the associated handbooks, and company-specific information. Custom Solutions edited some of the videos to retain only those segments relevant to the customer's operations. Others were included in their entirety. The videos were compiled onto a DVD with a menu for the selected clips/videos. Then, Custom Solutions created a corresponding handbook with the topics and the customer's information. The DVD and handbook were duplicated and shipped to the customer.

## License J. J. Keller Training Center Courses

A customer recently inquired about the ability to migrate a course from J. J. Keller's Interactive Online Training Center (KTC) to its own Learning Management System (LMS). J. J. Keller Custom Solutions worked with the customer to determine the requirements of its LMS and prepared the selected course for the migration. The customer licensed the course to operate on its LMS. The 1-year license provided training for up to 100 of the customer's employees.

## Software Customization

A customer purchased the *Keller-Soft® Workers' Comp Manager II plus OSHA 300 Recordkeeper* (284-KS-R). Due to the need to consolidate information from various locations, the customer contacted Keller-Soft® Technical Support. J. J. Keller Custom Solutions worked with the customer to identify the specific needs and the resulting changes to the software. Working with Keller-Soft®, J. J. Keller Custom Solutions provided an import modification to the software to meet the customer's needs.

## Custom Workplace Safety Training Handbook

A Midwest-based events rental company recently contacted J. J. Keller Custom Solutions for the development of a unique workplace safety training handbook. The company required a handbook to include special workplace safety considerations related to large tent assembly, raising, and disassembly. For this project, J. J. Keller's Regulatory & Safety Consultants performed a safety audit of the customer's operations. Information obtained during the audit was compiled into a safety practices handbook by J. J. Keller Custom Solutions. The customer received 500 copies of the custom publication.

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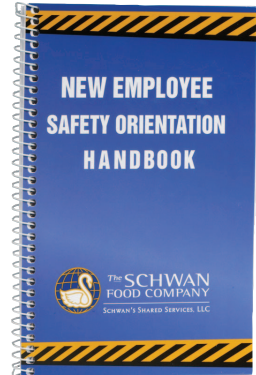
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The SCHWAN FOOD COMPANY™

### Schwan's Shared Services – Custom Safety Handbook

J. J. Keller Custom Solutions originally developed Schwan's Shared Services (Schwan's) *New Employee Safety Operations Handbook* in 2006. Schwan's recently determined that the handbook required an update. Working with J. J. Keller Custom Solutions again, Schwan's provided numerous update comments to J. J. Keller. An Editorial workplace safety editor reviewed both the 2006 edition of the *New Employee Safety Operations Handbook* and Schwan's update comments. Regulatory changes were suggested by the editor. Upon approval by Schwan's of all the incorporated changes, a Custom Solutions Content Development Specialist reformatted the manuscript and submitted it to Schwan's for approval. J. J. Keller Custom Solutions had 40,000 copies of the updated handbook printed and delivered to Schwan's.



### Forms Licensing, Research and Ongoing Monitoring

A large payroll and tax services company was interested in offering benefit to its own customers by providing access to various human resource-related forms, similar to those available on Prospera.com. Through a license agreement, J. J. Keller Custom Solutions provided the J. J. Keller proprietary forms. The company also indicated that it would like to offer numerous Federal and state-level tax and employment forms. Through J. J. Keller's Regulatory Monitoring & Reporting (RMR) service, J. J. Keller Custom Solutions was able to locate these public domain forms. Furthermore, RMR provides a monitoring service that is able to provide quarterly updates for all these public domain forms. This ensures that our customer's customers receive the most current version of all the forms provided by J. J. Keller.

### Hazardous Materials General Awareness Program

A pharmaceutical company with locations across the globe needed a general awareness hazardous materials program to educate its laboratory employees on proper handling, packaging, and shipping of hazardous materials. J. J. Keller Custom Solutions created and implemented a survey to uncover issues related to hazardous materials/dangerous goods shipments at the customer's facilities. The survey results determined the content required for a training handbook developed by J. J. Keller's Regulatory & Safety Consulting. J. J. Keller Custom Solutions formatted the content, which was provided electronically to the customer for printing. J. J. Keller Custom Solutions also developed a general awareness poster that will be displayed at the customer's facilities.

### Custom Safety Handbook

A customer was utilizing portions of two J. J. Keller handbooks for its safety training. For the convenience of both the trainers and employees, the company agreed that a custom handbook, combining the relevant portions from both, would improve its training program. J. J. Keller Custom Solutions combined specific portions of *Keller's Official OSHA Safety Handbook (200-ORS-2)* and *Keller's Official OSHA Construction Safety Handbook (201-ORS-5)* into a single book. A custom cover was also designed. J. J. Keller Custom Solutions printed and shipped 1,000 copies of the custom *OSHA Safety Handbook* for the customer.

### DVD Compilation

A J. J. Keller customer was interested in purchasing 12 video titles to use in its safety training program. The company's trainers traveled to various locations, which made using videos from 12 different individual DVDs inconvenient. It was suggested to the customer to consider compiling all the videos onto a smaller number of DVDs. The customer agreed and asked to include three additional videos it was using. Once the appropriate permission for copying the other videos was obtained, J. J. Keller Custom Solutions began the compilation project. The training solution was made more convenient by putting all 15 videos onto 3-DVD sets. J. J. Keller Custom Solutions provided 15 copies of the 3-DVD sets.